

# INTERNATIONAL STUDENT PROSPECTUS



***Welcome to Canberra's  
Leading Culinary Arts  
College of Excellence***



**ACCESS**  
Recognised Training  
**AUSTRALIA**

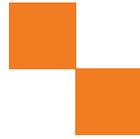
Level 10 / 59 Cameron Ave, Belconnen ACT  
+612-5100-4985

[admin@accessrt.edu.au](mailto:admin@accessrt.edu.au)  
[www.access.edu.au](http://www.access.edu.au)

# Table of Contents

Welcome Message	1
College History	2
About Canberra	3
Vision and Mission	4
Our Team	5
Courses	6
Course Entry Requirements	8
How to Apply	9
Fees & Charges	15

# Welcome Message



**Mark Field**  
*Principal*

Thank you for considering Access Recognised Training Australia (ACCESS). I am thrilled at the prospect of you joining our college and I am confident that choosing us will be a wise decision.

ACCESS is renowned for its world-class culinary and hospitality management training programs and is dedicated to providing you with the skills, knowledge, and experiences necessary to thrive in this dynamic field.

One of our most defining strengths is our exceptional connection to the local culinary industry. This strong bond has enabled us to develop our Industry Partner Program, providing students with an unparalleled platform for both professional and personal growth.

Thanks again for considering ACCESS and taking the first step towards a fulfilling and successful career in the culinary arts.

I hope to see you soon.

Regards

*Mark*



# College History



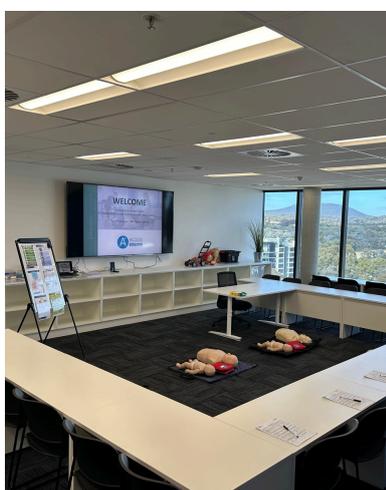
ACCESS is Canberra's largest and most successful hospitality and culinary college with a legacy of over 15 years of outstanding student achievement.

We are a renowned and highly respected educational institution, deeply ingrained in the Canberra tourism, hospitality, and culinary sectors. Our dedication to providing an exceptional student experience and achieving remarkable educational outcomes fills us with immense joy and job satisfaction.

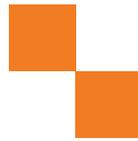
We currently have over 300 students undertaking a full hospitality or culinary qualification from Certificate II to Advanced Diploma level. In addition, we deliver numerous hospitality online or in-person short courses to thousands of hospitality and culinary professionals every year to meet industry and regulatory requirements in Canberra, Australian Capital Territory (ACT).

We've recently relocated to our state-of-the-art, purpose-built campus in Belconnen, ACT. This new campus offers students convenient access to ample accommodation, a variety of retail outlets, public transport, and a vibrant range of entertainment options.

If you're focused on a student experience that is intertwined with career opportunities, studying with ACCESS will provide the key to unlock a world of training and employment possibilities.



# About Canberra



## Great for students!

Canberra is consistently named as one of the world's safest and most liveable cities. Experience a vibrant community spirit and a culture that embraces students, making it an ideal place for academic pursuits.



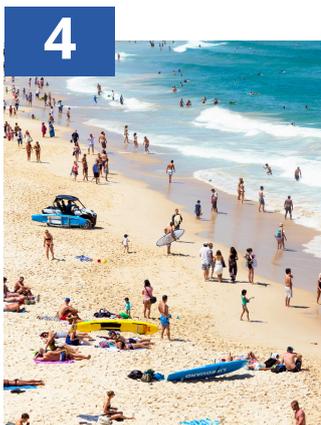
## Australia's Capital City

Experience the unique benefits of living and studying in Australia's Capital City, where significant investment in facilities and infrastructure sets it apart from other cities across the country.



## Excellent employment prospects

The city's vibrant food scene, fueled by a diverse range of hotels, clubs, restaurants, cafes, and bars, provides numerous avenues for career growth and development.



## Close to the beach and the snow!

Only a two-hour drive and you are on the beach in summer and the snow fields in winter.



## So much to see and do

Explore the endless attractions Canberra has to offer! Cruise the serene waters of Lake Burley Griffin with a GoBoat or embark on a journey through Canberra's famous wine region. Rent a bike to navigate the adventure trails of Stromlo Forest, or visit the awe-inspiring National Zoo and Aquarium.

# Vision and Mission



## Vision

Relentlessly push the boundaries of culinary education by embracing innovative teaching methods, ensuring our students are fully equipped to thrive in an ever-evolving industry, with creativity and artistry at the core of every culinary masterpiece.

## Mission

1

We are committed to delivering a holistic education that combines rigorous academics with real-world practical skills to ensure students are work-ready, preparing them for success in their professional careers and future endeavours.

2

We inspire creativity and critical thinking, encouraging students to become innovators ready to face future challenges and contribute positively to their workplaces.

3

We shape students into responsible, ethical, and environmentally-conscious leaders. We encourage efforts to reduce the corporate footprint and promote sustainability.

4

We harness the latest technology to enhance learning, prepare students for the digital world, and provide access to global resources.

5

We create a safe, inclusive learning environment that fosters individual growth, respecting each student's uniqueness.

# Courses



1

## **SIT30821 Certificate III in Commercial Cookery** **(CRICOS Code: Pending)**

From the sizzle of the grill to the finesse of plating, you'll develop a robust skill set that caters to the ever-evolving demands of the culinary world.

Embark on a journey where you'll gain insights into the intricacies of ingredients, the magic of flavours, and the precision of presentation.



2

## **SIT40521 Certificate IV in Kitchen Management** **(CRICOS Code: Pending)**

This esteemed qualification is designed for visionary cooks who aspire to lead the charge in the culinary realm as Chefs or Chef de Parties.

With a perfect blend of autonomy and seasoned guidance, you'll skillfully navigate the art of problem-solving, transforming every challenge into a chance to shine.



3

## **SIT50422 Diploma of Hospitality Management** **(CRICOS Code: Pending)**

Embark on a journey with this qualification that unlocks pathways into diverse realms of the hospitality sector, positioning you as a manager of departments or a shrewd proprietor of small enterprises.



4

**SIT50422 Advanced Diploma of Hospitality Management (CRICOS Code: Pending)**

This prestigious qualification stands tall as the apex of achievement in the vocational education and training sector in Australia.

It's a gem that's in high demand, eagerly sought after by those who aspire to soar to the zenith of their careers.



**Dual Qualification Package Deal**

5

**SIT40521 Certificate IV in Kitchen Management (CRICOS Code: Pending); and  
SIT50422 Diploma of Hospitality Management (CRICOS Code: Pending)**

This dual-qualification will help you develop into a highly-skilled operator in the hospitality sector for front and back-of-house operations.

# Course Entry Requirements

ACCESS course entry requirements require students to meet set standards for age, secondary school level and English language proficiency.

## Age Requirements

ACCESS does not accept any students under 18 years of age and therefore it is a mandatory requirement that all participants wishing to enrol must be at least 18 years of age.

## Secondary Schooling Requirements

QUALIFICATION AQF LEVEL	ENTRY REQUIREMENT
Certificate III and IV	A qualification equivalent to an Australian Year 10 level.
Diploma and Advanced Diploma	A qualification equivalent to an Australian Year 12 level.

## English Language Requirements

ENGLISH TEST	ENTRY REQUIREMENT
Pearson Test of English (Academic)	Minimum test score of 50
C1 Advanced	Minimum test score of 169
IELTS (Academic)	Overall band score of 6.0
Occupational English Test	Minimum B for each test component



# How to Apply

Complete our 6-step process to apply as an international student with Access Recognised Training Australia.



1



Select your qualification or dual-qualification package deal. Go to [accessrt.edu.au/international-courses](https://accessrt.edu.au/international-courses) to review course options and ensure you meet the course entry requirements.



2



Check the term intake dates [accessrt.edu.au/term-dates](https://accessrt.edu.au/term-dates)



3



Complete the online International Student Enrolment Application Form either directly or through an approved Education Agent and pay the \$250 AUD Application Fee.



4



We assess your application and if accepted we issue an official Letter of Offer & Acceptance.



5



Accept our Letter of Offer & Acceptance, pay the first Tuition Fee instalment and receive your Confirmation of Enrolment (CoE).



6



- a) Apply for your Student Visa;
- b) Arrive on-campus;
- c) Attend Orientation Day; and
- d) Commence your course.

# How to Apply



## Additional Information

### Required Documentation

To complete your International Student Enrolment Application, you will need to provide the following documentation:

- **English Proficiency Certificate** – Evidence of meeting the required English language level (e.g. IELTS, TOEFL, PTE).
- **Academic Transcripts and Certificates** – Certified copy of your highest obtained qualification.
- **Passport** – A clear copy of the photo identification page and any additional pages showing the residential address of the holder.
- **Copy of Current Visa (if applicable)** – For students already in Australia on a visa.
- **Overseas Student Health Cover (OSHC) policy document (if applicable)** – For students already in Australia on a visa. New overseas students will need to provide OSHC policy document when accepting the Letter of Offer (further information below).
- **Recognition of Prior Learning (RPL) / Credit Transfer Application (if applicable)** – If you are seeking credit for previous studies or experience.

Please ensure all documents are clear, legible, and in English (or accompanied by a certified English translation).

### Financial Declaration

When completing the online International Student Enrolment Application Form, you will be asked to declare that you have the financial capacity to support yourself during your studies in Australia.

The amount considered adequate for living expenses is regularly updated by the Department of Home Affairs. Students are encouraged to refer to the latest figures before making this declaration. Current guidance can be found at: <https://www.studyaustralia.gov.au/en/life-in-australia/living-and-education-costs>

# How to Apply



## Additional Information

### Letter of Offer

At Access Recognised Training Australia, we follow a clear process to assess your application and issue your Letter of Offer. This ensures that you receive all the information you need to confirm your place and apply for your student visa. Here's what you can expect:

#### **1. We Review Your Application**

Once we receive your completed enrolment application form, required documents, and application fee, our team carefully checks to ensure you meet the entry requirements for your chosen course. This includes reviewing your academic history, English language ability, and any other relevant details.

#### **2. We May Contact You**

You may receive a phone call or be contacted via Google Meet. This allows us to:

- Confirm your course intentions
- Ask any follow-up questions

#### **3. Your Application is Assessed**

If you meet all the entry requirements, we'll move ahead with your application. If you don't meet the criteria at this stage, we'll let you know and provide advice on what you can do to become eligible in future (e.g., improving English proficiency or completing a prerequisite course).

#### **4. We Issue a Letter of Offer**

If you're accepted, you'll receive a Letter of Offer & Acceptance. This document includes:

- Details of your course (start date, duration, and location)
- A breakdown of fees and the payment schedule
- Conditions of enrolment (if applicable)
- Important policies (refunds, complaints, deferral, and visa conditions)
- Instructions on how to accept the offer

You'll need to read this letter carefully, as it contains essential information about your enrolment and next steps.

#### **5. Accepting Your Offer**

To secure your place:

# How to Apply



## Additional Information

- Sign and return the Letter of Offer & Acceptance;
- Pay the fees listed in the Letter of Offer; and
- Provide policy details of your OSHC.

Be sure to do this before the deadline stated in the letter — otherwise, the offer may lapse.

### **6. You Receive a Confirmation of Enrolment (CoE)**

After we receive your signed acceptance and payment, we will issue your Confirmation of Enrolment (CoE). You will need this document to apply for your Student Visa (subclass 500).

## Overseas Student Health Cover (OSHC)

As an international student in Australia, it is a condition of your student visa that you maintain Overseas Student Health Cover (OSHC) for the entire duration of your stay. OSHC helps cover the cost of medical care, hospital treatment, ambulance services, and limited pharmaceuticals while you are in Australia.

You can purchase OSHC from a range of Australian Government-approved health insurers. Some of the major providers include:

- Allianz Care Australia
- Bupa Australia
- Medibank Private
- nib OSHC
- ahm OSHC
- CBHS International Health

You are free to choose any approved provider that best suits your budget and health care needs. Many providers offer online application and payment options, with the ability to organise cover before you arrive in Australia. You must ensure your OSHC policy starts from the day you arrive and continues without gaps until your visa expires.

[https://www.privatehealth.gov.au/health\\_insurance/overseas/overseas\\_student\\_health\\_cover.htm](https://www.privatehealth.gov.au/health_insurance/overseas/overseas_student_health_cover.htm)

# How to Apply



## Additional Information

### Migration Agents

A migration agent is an individual or organisation qualified to provide advice and assistance with visa applications, including applications to enter or remain in Australia, or to assist sponsors and nominators of visa applicants.

If a migration agent charges a fee or receives any form of reward for their services, they must be registered with the Migration Agents Registration Authority (MARA).

Registered migration agents must:

- Hold a current legal practising certificate issued in Australia; and
- Adhere to a legally binding Code of Conduct, outlined in the Migration Agents Regulations 1998.

This Code of Conduct ensures that registered agents act ethically and in the best interests of their clients.

You are not required to use a migration agent to lodge a visa application; however, if you choose to engage one, ensure they are registered with MARA. For further information or to find a registered migration agent, visit the official

MARA website: [www.mara.gov.au](http://www.mara.gov.au)

### Visa Application Process

To study in Australia as an international student, you must apply for and be granted a Student Visa (subclass 500) by the Department of Home Affairs. Below is a general guide to assist you with the application process:

#### **1. Obtain a Confirmation of Enrolment (CoE)**

Once your International Student Enrolment Application is approved and all required documents are submitted, you will receive a Confirmation of Enrolment (CoE) from Access Recognised Training Australia. This is a mandatory document for your visa application.

# How to Apply



## Additional Information

### **2. Arrange Overseas Student Health Cover (OSHC)**

You must have valid Overseas Student Health Cover (OSHC) in place for the full duration of your visa.

### **3. Prepare Your Documents**

Before applying for your visa, gather the necessary documents. Please note that some of the documents you submitted during your enrolment application will also be required for your visa application. These may include:

- A valid Passport
- Your Confirmation of Enrolment (CoE)
- Proof of Overseas Student Health Cover (OSHC)
- Academic transcripts and evidence of English language proficiency
- Evidence of financial capacity (you may have declared this during the enrolment process)
- A Genuine Temporary Entrant (GTE) statement

Make sure all documents are current, complete, and in English (or accompanied by a certified English translation).

**4. Lodge Your Visa Application** - Apply online through the ImmiAccount portal: <https://online.immi.gov.au>

Carefully complete all sections and upload your documents. A visa application fee will apply.

**5. Monitor Your Application** - After lodging your application, you may be contacted by the Department for additional information or to attend a health examination or interview. Make sure you regularly check your ImmiAccount for updates.

### **6. Receive Your Visa Outcome**

If your visa is granted, you will receive a visa grant notice outlining your visa conditions and validity dates. Keep this document safe and bring a copy when you travel to Australia.

## Student Handbook

Please review the International Student Handbook for more information on accommodation options, student induction & orientation, student transport options and our institutions policies and procedures.

# Fees & Charges

## Enrolment Fee



\$250 AUD (Non-refundable)

## Tuition Fees



Course Tuition Fees and payment structure can be found at [accessrt.edu.au/tuition-fees-int](https://accessrt.edu.au/tuition-fees-int)



Course Tuition Fees are paid at the commencement of each term in equal instalments.

## Material Fees



In addition to tuition, the Materials Fee applies. This fee covers all training resources and materials including chef's jacket and pants, knife kit and cooking ingredients.

## Additional Fees



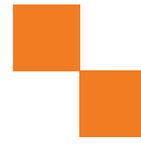
Additional fees may apply for activities such as field trips, specialised courses, and optional services. These fees will be communicated in advance to students.

## Cost of Living

Estimated cost of living in Canberra.

Rent	\$250 - \$300 (share) \$500 (non-share)
Groceries	\$100 - \$150
Transport	\$50
Phone & Internet	\$18
Electricity & Gas	\$50
<b>Total</b>	<b>\$468 - \$768 per week</b>

# Contact Us



+612-5100-4985



admin@accessrt.edu.au



Level 10/59 Cameron Avenue  
Belconnen, ACT, Australia.



access.edu.au